

EMORY COLLEGE STUDY ABROAD EDUCO PROGRAM IN PARIS

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CHECKLIST FOR STUDENTS INTERESTED IN WORKING ON AN HONORS THESIS ABROAD

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Student Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Program: \_\_\_\_\_ Semester: \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor: \_\_\_\_\_ GPA: \_\_\_\_\_

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After acceptance to the program but prior to arrival in France, the student submits the following, in writing and in French, (email is acceptable):

- A formal petition letter/email outlining his/her proposal in general and the academic reasons for the request
  - A specific research topic (the topic may end up changing once the student starts working on it)
  - Approval of the DUS of the major department
  - Name and approval of faculty supervising from Emory, if different from the DUS
  - Emory course number to be assigned by that department
  - Description of work required (reading list, contact hours, etc.)
  - Approval of the DUS in the French Department
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If approved by both Emory and EDUCO, the student will be assigned a faculty member in Paris who will serve as his/her academic advisor and instructor on-site, and this experience will be labeled as an “independent study” and will count as one of the four classes at EDUCO. The student will meet with the faculty member approximately 10-12 hours a semester and will prepare a 20-25 page research paper with bibliography.

Initially, the student will be registered in four study abroad placeholder OISP 99X courses. Upon receipt of the final grade as indicated on the EDUCO transcript and provided all other requirements are met (submission of all other course approvals and completion of the Emory College Study Abroad on-line evaluation), the Emory approved course number will be entered in the “notes” section of one of these OISP 99X courses on the official Emory transcript.

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*For OISP use only:*

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| <input type="checkbox"/> Information sent to Monique        | Date: _____ |
| <input type="checkbox"/> Approved at EDUCO                  | Date: _____ |
| <input type="checkbox"/> Instructor/Tutor assigned at EDUCO | Who: _____  |