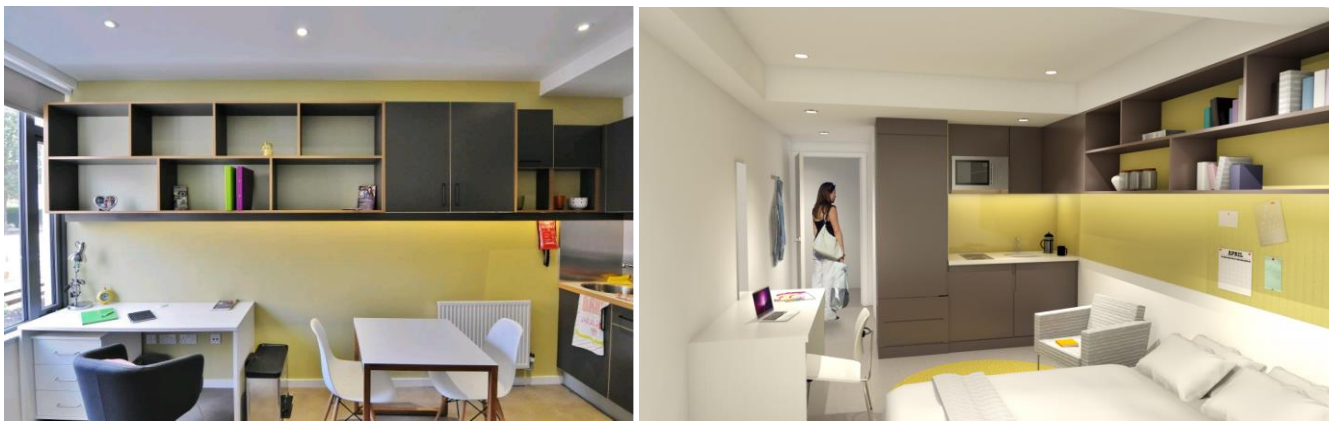


LAMDA SEMESTER PROGRAMME IN CLASSICAL ACTING HOUSING INFORMATION SHEET

Housing is available from the Saturday before the course starts to the Saturday after the course finishes (leaving on the Saturday morning). Living costs and housing are expensive in London and using this accommodation helps us to keep costs down for students. **Students must pay for the full contract, regardless of the length of stay.**



Examples of a single occupancy studio at Ravenscourt: please note view from window & colour of room decoration will vary and the room will not include the home accessories such as photo frames/cushions/plant – these are personal belongings of the student in the photograph.

Housing information:

1. What is the housing?

- You are booked from the Saturday before the course begins until the Saturday after the course has finished at Ravenscourt.
- Ravenscourt is located a 5 minute walk from Ravenscourt Park tube station where it is approximately a 5 minute tube journey from LAMDA (only 2 stops on the tube).
- We have made arrangements for single occupancy studios to be available on the above dates.
- **This is self-catered accommodation so students are responsible for all of their own meals.**
- Students' book and pay for this housing **directly with LAMDA**, not through Ravenscourt.

Once you have paid for your housing, it will be booked on your behalf.

Check-in times: You can check-in on Saturday anytime between 3pm until 7pm. If you arrive earlier than this time slot then you will need to wait until 3pm which is the earliest time that you can check-in. **You can not check-in after 7pm as there will be no one at reception so please ensure that you make the appropriate travels arrangements to ensure that you can check-in between 3pm and 7pm. As long as you arrive within these times then there will be someone at reception at Ravenscourt.** Alternatively you can check-in on the Sunday (the day before the course starts) and the check-in times are from 3pm until 7pm only.

2. Contact details & housing location

- Address: **Ravenscourt House, 3 Paddenswick Road, London, W6 0BY**

Getting to and from LAMDA classes and Ravenscourt

Ravenscourt is situated within a very short commute from LAMDA. The easiest way to travel between LAMDA and Ravenscourt is to take the London Underground. Students can get on the Underground at Ravenscourt Park station. From here they can take the District Line to Baron's Court (2 stops – taking approximately 5 minutes). To get to LAMDA from Baron's Court turn left out of the station and left again immediately onto Talgarth Road. LAMDA is about a minute's walk away on the left hand side. Some classes may take place at other LAMDA venues (but these will be within a 10 minute walk from LAMDA's main site) – full details will be provided in your welcome packs on your first day on the course.



3. General Info

A standard single occupancy studio consists of: Double Bed, Wardrobe, Kitchenette, Desk, Chair, En suite shower & Toilet, fridge.

All rooms include:

Desk with shelving and chair

Bed with storage space underneath

Closet with hanging space and shelving

A fully fitted kitchenette including: a hob, combi microwave with grill and a fridge with freezer compartment.

Please note that no kettle is provided.

Modern en-suite bathroom with shower, toilet and sink



Example of en-suite bathroom at Ravenscourt (please note bath products displayed above are not included)

The rate includes the following:

- All utility bills included e.g. water, electricity, gas, heat, internet.
- 70Mb broadband and wireless internet access throughout the building and in every room.
- Swipe card entry to the building.
- On-site maintenance team to ensure your home is always in working order.
- Bed linen is provided (this includes duvet and pillows, bed sheet, duvet cover and pillow cases), and one large towel is provided.
- Kitchen facilities are provided (Kitchen pack includes: large plate, small plate, bowl, mug, glass, cutlery (knife, fork, teaspoon), saucepan & frying pan.
- There are laundry facilities with washers and dryers in the building.
- Located on a quiet road off a major High Street with shops, supermarkets, cash machines/ATMs, etc. can be found nearby.
- Next to the beautiful 13 hectare Ravenscourt Park.



We hope all this is clear, but if you have any questions **please refer to the 'Frequently Asked Questions' on page 4** and if you have a query that is not answered there then please get in touch.

Hannah Hurt
LAMDA Admissions
Tel: + 44 (0)20 8834 0509
Email: hannah.hurt@lamda.org.uk

HOUSING

Frequently Asked Questions

LAMDA have booked a limited number of single occupancy studios for the duration of the summer course for students at Ravenscourt. If you choose to book a room through LAMDA's allocation then **please ensure that you read the information provided carefully.** For information on dates, cost, location and facilities **please refer to the Housing Information Sheet.** If you have any questions then you may find the following information helps to answer these.

1. Do I have to book a room at Ravenscourt?

No, you do not have to stay at Ravenscourt, you can find your own accommodation if you would prefer to. Some students stay with family or friends that they may have here in London. Others will research their own accommodation options through websites such as Airbnb: www.airbnb.co.uk . Here are a couple of links that you may find helpful if you would prefer a hostel or bed & breakfast (B&B): www.hostels.com www.londonbb.com. *Please note that LAMDA takes no responsibility for any unacceptable conditions that might occur in the properties booked independently from the school.*

2. I need housing and want to book a room through LAMDA at Ravenscourt, what do I need to do?

Once you have carefully read the housing information sheet and decided that you'd like to book a room then **you will need to email Hannah Hurt in the Admissions Department to confirm that you would like to book.** She will then email you back to let you know if there are still rooms available and if there are then you will be required to make payment as soon as possible to secure the room.

3. Why do I need to pay the full housing costs to secure a room?

LAMDA books and pre-pays for a small allocation of rooms at Ravenscourt, as soon as we have received your payment for housing your room will be secured. If you email to say you want housing but do not make payment straight away then we can not guarantee that there will still be a room available for you as **housing is limited and arranged on a first come first served basis.**

4. Can I pay for the housing costs in smaller instalments?

No. The housing fees must be paid in full in order to secure your room.

5. How do I make payment for housing?

In the offer pack that was emailed over to you there are details for the 2 methods of payment that you can choose from:

- **Payment via bank transfer/to wire your fees** (Please refer to the 'Paying into LAMDA' sheet enclosed in your offer pack). **You MUST include your name (as it appears on your LAMDA application form) as the payment reference – otherwise our Finance Office will have difficulty processing payment.** Proof of payment receipts after a bank transfer can be sent to Finance: accounts@lamda.org.uk
- **Payment via 'Credit/Debit Card'** (Please email to request details on how to make payment for housing using a debit/credit card).

- **PLEASE DO NOT SEND PAYMENT INFORMATION THROUGH TO THE ADMISSIONS OFFICE – IT MUST BE SENT DIRECTLY TO FINANCE.**
- **The Finance Department is happy to accept card payments made over the phone. You can telephone the Finance Department anytime between 9am till 5pm Mon-Friday to pay by Credit/Debit Card. To pay over the telephone please call Gary Long on Tel: +44 (0)208 834 0542.**

6. What happens if I can no longer attend the course but I booked and paid for housing at Ravenscourt, can I get a refund?

If you contact us before the deadline date specified in the Academy Regulations (please refer to those for the actual dates), then a refund for housing will be permitted. **If however you contact us after the refund deadline date then no refunds can be given for housing under any circumstances.**

7. When can I check-in to the accommodation?

You can check-in to Ravenscourt on the first day of the housing contract (see housing information on page 1 for dates) **anytime between 3pm until 7pm**. An email will be sent to you closer to the start of the course to remind you of the check-in times.

8. What time do I have to check out on the last day?

You must check-out in the morning on the final day of the contract, **by 10am** – you must leave by this time to allow for the next students to move in. Please check-out on time!

9. Can I arrange to move into Ravenscourt earlier than the start date if I make plans to arrive to the UK before the course begins?

You can enquire with Ravenscourt directly to see if it is possible to book additional nights before the contract starts, they will be able to advise on availability and the extra cost of this. But this is not something that LAMDA will arrange for you – you must deal directly with the student housing provider if you wish to stay there before LAMDA's contract with Ravenscourt officially starts.

10. Can I arrange to stay longer at Ravenscourt if I want to?

The same applies as above - You can enquire with Ravenscourt directly to see if it is possible to book additional nights after the contract finishes, they will be able to advise on availability and the extra cost of this.

11. Which airport should I book a flight to arrive into the UK and to get to Ravenscourt?

Heathrow Airport is the closest airport and the easiest to travel to Ravenscourt.

12. Will somebody meet me at Heathrow Airport to take me to Ravenscourt?

No. You are responsible for making your own way to Ravenscourt student housing.

13. How do I get from Heathrow Airport to Ravenscourt?

It is probably best to travel from Heathrow Airport to the student housing via the **London underground**. (This will of course depend on what time your flight gets in as the tubes finish around midnight and start again around 5am). When you arrive at Heathrow you can purchase your ticket for the London underground. If you would prefer to get a taxi then there will be a taxi rank at the airport, but this will be much more expensive than travelling by tube.

14. What tube line do I need to take from Heathrow Airport to Ravenscourt?

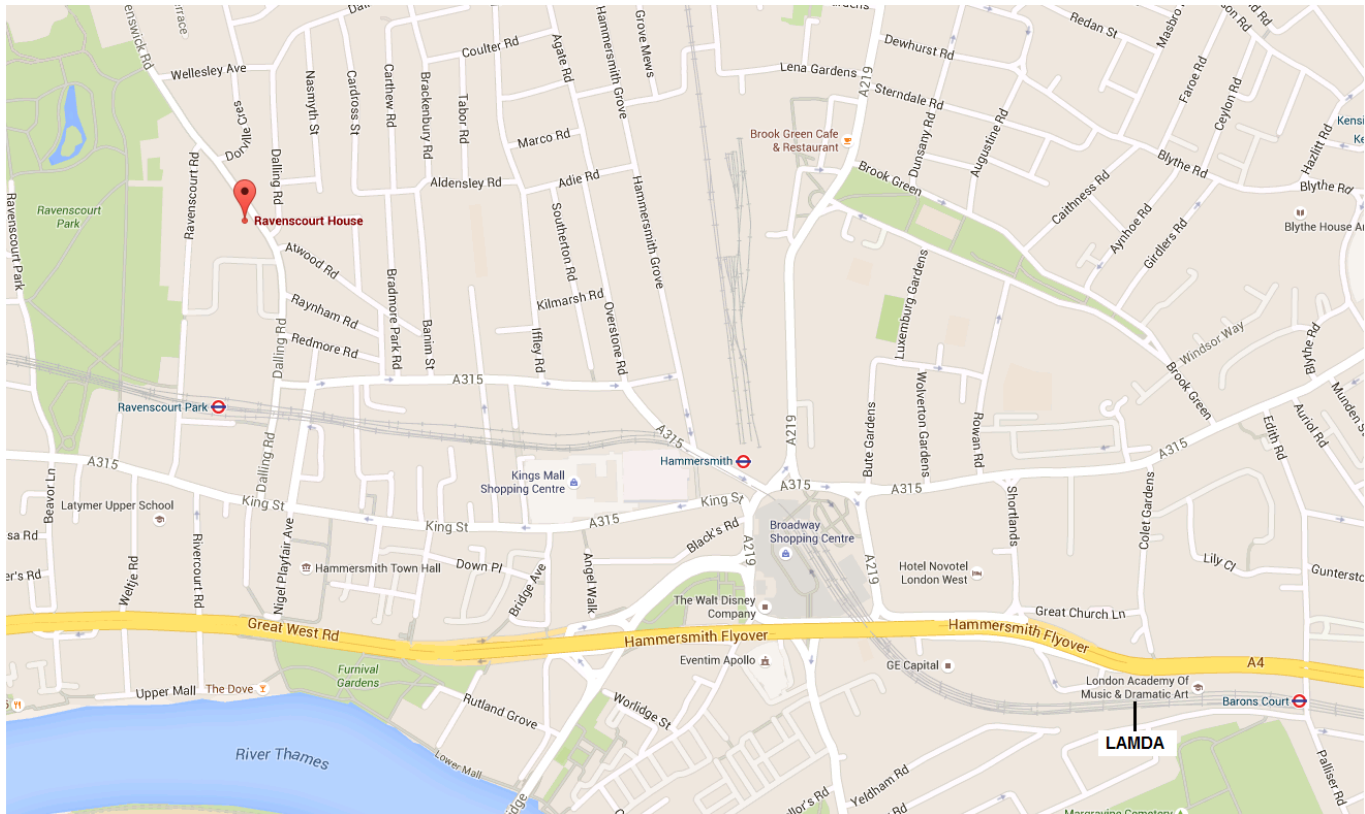
The easiest route on the tube is to take the **Piccadilly Line Eastbound** (Towards Cockfosters) – this is the blue line below from Heathrow and **change at Acton Town** where you can get the **District Line Eastbound** (Towards Upminster) - this is the Green line, to **Ravenscourt Park** (it is 4 stops on the District Line from Acton Town to Ravenscourt Park station). This is the closest tube station to Ravenscourt student housing and especially as you will have your luggage with you would mean the least changes too. Here is a section of the London Underground tube map so that you can see where you need to go:



15. How do I find Ravenscourt?

The address for your accommodation is: **Ravenscourt House, 3 Paddenswick Road, London, W6 0BY**. Telephone Number: 020 856 38809

Here is a map showing the location of Ravenscourt student accommodation so that you can see how close it is to Ravenscourt Park tube station. LAMDA is situated close to Barons Court tube station:



16. What is the single occupancy studio like?

Please refer to the housing information sheet for full details. At Ravenscourt the single occupancy studios comprise of a single bed with storage underneath, En-suite bathroom with shower, sink and toilet, Kitchenette with storage, hob, microwave, fridge and kettle. Please note that these studios are not huge in size, so please do not expect large living spaces – often the photographs can be cleverly deceptive and look larger than they actually are. **If you feel that this housing might not be suitable to your own preferences then you should make your own housing arrangements.**

17. If I have a maintenance problem who do I contact?

You can report any problems to the reception desk at Ravenscourt, where they will be able to help you with any difficulties that you may encounter during your stay. LAMDA are not able to deal with any issues that you may have regarding maintenance.

18. If I would prefer a different type of room such as a shared apartment can I book one of those instead?

If you would prefer a different type of room then you would have to make enquiries with Ravenscourt directly about this and book this yourself.

PLEASE NOTE: You can not swap rooms once you have booked a single occupancy studio with LAMDA. So if you decide you would prefer a two bedroom apartment rather than a single occupancy studio that has been booked for you then you must be aware that it will not be possible to change or swap your accommodation.

19. When will I find out who else is staying at Ravenscourt and can I contact them in advance?

LAMDA are not able to give out personal contact details due to Data Protection and the room allocations may be subject to change. You will not find out which other LAMDA students will be staying there until you check-in.

20. Where is Ravenscourt located?

Ravenscourt is located a short walk from Ravenscourt Park underground tube station and you can access LAMDA and city attractions by a short trip on the tube. It only takes approximately 5 minutes on the tube to get to LAMDA (2 tube stops).

21. How do I travel from Ravenscourt to LAMDA classes?

You can commute via the London Underground to the appropriate LAMDA venue or you could get the bus (there is a bus stop outside Ravenscourt accommodation – the **bus stop is SZ** at John Betts School) and you would need to get **bus number 266** towards Hammersmith Bus Station. You would then need to get off the bus at Hammersmith bus station and it is approximately a 10 minute walk to LAMDA on Talgarth Road. Alternatively, you could walk from **Ravenscourt to LAMDA** and it would take approximately 25 minutes.

22. I have a question that is not listed above, who do I ask?

Please email Hannah Hurt in the Admissions Office if you have a query that is not answered within this information sheet: Hannah.hurt@lamda.org.uk