When studying abroad, students should be aware that there are different credit and grading systems overseas that vary by program. The information contained in this memo is correct to the best of Emory College Study Abroad’s knowledge as of the date posted above. This memo has been created using information provided by the study abroad program, in consultation with colleagues at other institutions utilizing the same study abroad program, and/or per guidelines or commonly used practices in the field of international education and education abroad. Students should also be aware that changes are possible at any time, and Emory College Study Abroad will notify students of any changes as soon as possible.

**COURSE APPROVAL PROCESS**

Students must obtain approval for ALL courses taken abroad and must consult with the appropriate departmental Faculty Study Abroad representative at Emory for course approvals that are **NOT** already blanket approved. Students should not take classes for which they cannot obtain approval. Once the overseas transcript arrives at the Office of International and Summer Programs (OISP), the transcript will not be processed until ALL of the approvals have been submitted.

**CREDIT TRANSLATIONS**

Emory will transfer the same credits as listed on the IES Rome transcript. The required Italian language course is worth 4 credits and must be taken for a letter grade. All courses are worth 3 credits unless otherwise specified. Emory students will take 16-19 credits per semester (5-6 courses).

**ADDITIONAL INFORMATION**

Emory students who are taking the IES Rome Advanced Italian Studies Program’s “Full Immersion Internship Seminar” (6 IES credits) will receive Emory credit for ITAL 397R Supervised Reading (4 Emory credits) and ITAL 497R Individual Directed Study (2 Emory credits) for a total of 6 credits. Individual approvals for IES Internship credit must be received by the Emory College Study Abroad Office from the Italian Studies Departmental Faculty Study Abroad Representative in order to transfer credit for IES Rome internships.

**GRADE TRANSLATIONS**

Emory will transfer the same grades as listed on the IES Rome transcript. Grades will be recorded on the Emory transcript and will factor into the GPA.