Program: Kyoto Consortium for Japanese Studies (KCJS) - Kyoto, Japan

Date Revised: June 2016

When studying abroad, students should be aware that there are different credit and grading systems overseas that vary by program. The information contained in this memo is correct to the best of Emory College Study Abroad’s knowledge as of the date posted above. This memo has been created using information provided by the study abroad program, in consultation with colleagues at other institutions utilizing the same study abroad program, and/or per guidelines or commonly used practices in the field of international education and education abroad. Students should also be aware that changes are possible at any time, and Emory College Study Abroad will notify students of any changes as soon as possible.

**COURSE APPROVAL PROCESS**

Students must obtain approval for ALL courses taken abroad and must consult with the appropriate departmental Faculty Study Abroad representative at Emory for course approvals that are NOT already blanket approved. Students should not take classes for which they cannot obtain approval. Once the overseas transcript arrives at the Office of International and Summer Programs (OISP), the transcript will not be processed until ALL of the approvals have been submitted.

**CREDIT TRANSFORMATION**

KCJS provides a rigorous academic program. Each semester, students take a double course in Japanese language taught by experienced full-time instructors. Each academic year, nine or ten courses in the humanities and social sciences are taught in English by leading Japanese and American professors, including the KCJS Director and a KCJS Professor from one of the consortium universities. Students are required to take a minimum of 15-16 credits.

**ADDITIONAL INFORMATION**

Course equivalencies for Japanese language classes are pending confirmation by Emory’s placement exam. Students are required to take Emory’s language placement exam after they return from study abroad. Equivalencies may change on the basis of the results of this exam.

**GRADE TRANSLATION**

Emory will transfer the grades and credits as listed on the KCJS transcript. Grades will be recorded on the Emory transcript and will factor into the GPA.