



EMORY
COLLEGE
OF ARTS AND
SCIENCES

Study Abroad

Office of International and Summer Programs

Semester Program Study Abroad Credit and Grade Translation Memo

Program: CIEE Shanghai: China in a Global Context

Date Revised: May 2019

When studying abroad, students should be aware that there are different credit and grading systems overseas that vary by program. The information contained in this memo is correct to the best of Emory College Study Abroad's knowledge as of the date posted above. This memo has been created using information provided by the study abroad program, in consultation with colleagues at other institutions utilizing the same study abroad program, and/or per guidelines or commonly used practices in the field of international education and education abroad. Students should also be aware that changes are possible at any time, and Emory College Study Abroad will notify students of any changes as soon as possible.

COURSE APPROVAL PROCESS

Students must obtain approval for ALL courses taken abroad and must consult with the appropriate departmental Faculty Study Abroad representative at Emory for course approvals that are **NOT** already on the blanket approval list. Students should not take classes for which they cannot obtain approval. Once the overseas transcript arrives at the Office of International and Summer Programs (OISP), the transcript will not be processed until ALL of the approvals have been submitted.

CREDIT TRANSLATION

Students are required to take a minimum of 15 credit hours per semester. Students will enroll in an intensive Mandarin Chinese class (worth 6 credit hours). Language courses are open to beginners (including those with no prior experience) through advanced levels. In addition to intensive language study, students will also enroll in three East Asian Studies elective courses (worth 3 credits each), which are taught in English. CIEE also offers the opportunity to engage in an Organizational Internship (worth 3 credit hours). Students should discuss the internship component with their advisor in advance, if they are considering this. Also, please note that Emory students are not permitted to enroll in all language courses or the advanced language track, which requires students to enroll in three language courses.

Full-year students may also elect to enroll in a Directed Independent Research class during the second semester. In order to do so, the student must seek approval, in writing, from their major advisor at Emory. With this approval, a research project proposal must be submitted with a clear statement of purpose, list of resources, and tentative outline of the final project and a suggested schedule of progress. Students planning on doing an Honors thesis should seriously consider this option. (This option is also worth 3 credit hours, and must be part of your program consisting of 15 credit hours per semester.)

GRADE TRANSLATION

Emory will transfer the same grades as listed on the CIEE transcript. Grades will be recorded on the Emory transcript and will factor into the GPA.