



EMORY
COLLEGE
OF ARTS AND
SCIENCES

Study Abroad

Office of International and Summer Programs

Semester Program Study Abroad Credit and Grade Translation Memo

Program: China Studies Institute (CSI) – Beijing, China

Date Revised: November 2018

When studying abroad, students should be aware that there are different credit and grading systems overseas that vary by program. The information contained in this memo is correct to the best of Emory College Study Abroad's knowledge as of the date posted above. This memo has been created using information provided by the study abroad program, in consultation with colleagues at other institutions utilizing the same study abroad program, and/or per guidelines or commonly used practices in the field of international education and education abroad. Students should also be aware that changes are possible at any time, and Emory College Study Abroad will notify students of any changes as soon as possible.

COURSE APPROVAL PROCESS

Students must obtain approval for ALL courses taken abroad and must consult with the appropriate departmental Faculty Study Abroad representative at Emory for course approvals that are **NOT** already blanket approved. Students should not take classes for which they cannot obtain approval. Once the overseas transcript arrives at the Office of International and Summer Programs (OISP), the transcript will not be processed until ALL of the approvals have been submitted.

CREDIT TRANSLATION

Emory students on the Intensive Track (Non-Immersion) are required to take a 6 credit Chinese language course as well as three area studies courses, which is a minimum of 15-16 CSI credits total for the semester.

Students participating on the optional Full Immersion Track are required to take 15 credits in Chinese language studies for the semester. Students participating in the Full Immersion Track are not permitted to take the three mini-course option, as there is no Emory equivalent.

GRADE TRANSLATION

Emory will transfer the grades as listed on the CSI transcript.

Grades will be recorded on the Emory transcript and will factor into the GPA.