



EMORY
COLLEGE
OF ARTS AND
SCIENCES

Education Abroad

Office of International and Summer Programs

Emory College Semester Study Abroad Program - Credit and Grade Translation Memo

Program: Study in Portugal Network (SiPN) (Lisbon, Portugal)

Date Revised: August 2022

When studying abroad, students should be aware that their host institution's or program provider's credit and grading systems may differ from Emory's. The information contained in this memo is correct to the best of Emory College Education Abroad's knowledge as of the date posted above. This memo has been created using information provided by the study abroad program, in consultation with colleagues at other institutions utilizing the same study abroad program, and/or per guidelines or commonly used practices in the field of international education and education abroad. Students should also be aware that changes are possible at any time and should contact Emory College Education Abroad for clarification if any questions or concerns about course enrollment expectations or grading arise.

COURSE APPROVAL PROCESS

Students must obtain approval for ALL courses taken abroad and must consult with the appropriate departmental Faculty Study Abroad representative at Emory for course approvals that are **NOT** already blanket approved. Students may **NOT** take classes for which they cannot obtain approval. The Office of International and Summer Programs (OISP) will not process a study abroad transcript until approvals for ALL courses have been received.

CREDIT TRANSLATION

The Study in Portugal Network (SiPN) partner universities use the ECTS credit system. **Emory will transfer credits from SiPN at a ratio of 2 ECTS to 1 Emory credit** (divide the number of ECTS by 2 and round to the nearest whole credit). Note that credits are not awarded based on the number of contact hours listed for a course.

Students are required to take the equivalent of at least 15 Emory credits per semester. A full semester course load at SiPN is at least 30 ECTS (equivalent to 15 Emory credits) per semester. Most SiPN courses are worth 6 to 12 ECTS credits. Example of credit translation:

SiPN ECTS	Emory credits
12	6
9	5
6	3

All Emory students MUST take a Portuguese language course (typically 6 ECTS credits) for the full semester while in Lisbon. Emory SiPN students must also take a Portuguese Society and Culture course (typically 6 ECTS credits).

GRADE TRANSLATION

Emory will transfer grades from SiPN as follows:

SiPN Grade (range of 1-20)	Emory translated letter grade
17 – 20	A (no A+ at Emory)
16 – 16.9	A-
15 – 15.9	B+
14 – 14.9	B
13 – 13.9	B-
12 – 12.9	C+
11 – 11.9	C
10 – 10.9	C-
9.5 – 9.9	D
1.0 – 9.4	F

Grades will be recorded on the Emory transcript and will factor into the GPA.