



EMORY COLLEGE OF ARTS AND SCIENCES

Study Abroad

Office of International and Summer Programs

Semester Program Study Abroad Credit and Grade Translation Memo

Program: University of Manchester (Manchester England)

Date Revised: July 2017

When studying abroad, students should be aware that there are different credit and grading systems overseas that vary by program. The information contained in this memo is correct to the best of Emory College Study Abroad's knowledge as of the date posted above. This memo has been created using information provided by the study abroad program, in consultation with colleagues at other institutions utilizing the same study abroad program, and/or per guidelines or commonly used practices in the field of international education and education abroad. Students should also be aware that changes are possible at any time, and Emory College Study Abroad will notify students of any changes as soon as possible.

COURSE APPROVAL PROCESS

Students must obtain approval for ALL courses taken abroad and must consult with the appropriate departmental Faculty Study Abroad representative at Emory for course approvals that are **NOT** already blanket approved. Students should not take classes for which they cannot obtain approval. Once the overseas transcript arrives at the Office of International and Summer Programs (OISP), the transcript will not be processed until ALL of the approvals have been submitted.

CREDIT TRANSLATIONS

The number of courses taken by students varies depending on the number of credits awarded per course. Students must enroll in a full course load of 60 Manchester credits per semester. Emory will transfer the credits as follows:

Manchester credits	Emory credits
20	5
10	3

GRADE TRANSLATIONS

Grades will be recorded on the Emory transcript and will factor into the GPA. Emory will transfer the grades as follows:

Manchester mark	EMORY translated letter grade
70-100	A
65-69	A-
60-64	B+
55-59	B
50-54	B-
45-49	C+
40-44	C
0-39	F