

Semester Program Study Abroad Credit and Grade Translation Memo

Program: University of St. Andrews in Scotland

Date Revised: January 2025

When studying abroad, students should be aware that there are different credit and grading systems overseas that vary by program. The information contained in this memo is correct to the best of Emory College Study Abroad's knowledge as of the date posted above. This memo has been created using information provided by the study abroad program, in consultation with colleagues at other institutions utilizing the same study abroad program, and/or per guidelines or commonly used practices in the field of international education and education abroad. Students should also be aware that changes are possible at any time, and Emory College Study Abroad will notify students of any changes as soon as possible.

COURSE APPROVAL PROCESS

Students must obtain approval for ALL courses taken abroad and must consult with the appropriate departmental Faculty Study Abroad representative at Emory for course approvals that are **NOT** already blanket approved. Students should not take classes for which they cannot obtain approval. Once the overseas transcript arrives at the Education Abroad office, the transcript will not be processed until ALL of the approvals have been submitted.

CREDIT TRANSLATIONS

The number of courses taken by students varies depending on the number of credits awarded per course. Students must enroll in a full course load of 60 St. Andrews credits per semester. Emory will transfer the credits as follows:

St. Andrews credits	Emory credits
30	8
20	5
15	4
10	3

Note: Emory Students cannot take a 30-credit St. Andrews courses S/U.

Psychology Courses: Students must obtain course approval from authorized department faculty, prior to going abroad. If enrolled in a 10- credit St. Andrews psychology module that is only offered for half the semester, it is required that you enroll in another 10- credit St. Andrews psychology module. Both modules must receive the same Emory equivalent. On your transcript, the two 10 -credit modules will be combined and transferred as 5 Emory credits, the titles of both modules will be listed as well.

GRADE TRANSLATIONS

Grades will be recorded on the Emory transcript and will factor into the GPA. Emory will transfer the grades as follows:

St. Andrews mark	EMORY translated letter grade
16-20	A
15	A-
14	B+
13	B
12	B-
11	C+
9-10	C
7-8	C-
6	D+
5	D
1 to 4	F